



LOS ANGELES COUNTY INFORMATION SYSTEMS COMMISSION

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Members

Jonathan S. Fuhrman
Chair

Alfred S. Samulon
Vice Chair

T. Austin Bordeaux
William Chen
Ying Tung Chen
Marilyn G. Katherman
Tom Ross

MINUTES OF REGULAR MEETING of NOVEMBER 1, 2010

Room 372, Kenneth Hahn Hall of Administration

ATTENDANCE

Members Present

Jonathan Fuhrman, Chair
Alfred Samulon
Marilyn Katherman
Tom Ross

Members Not Present

T. Austin Bordeaux
William Chen
Ying Tung Chen

Others Present

Dave Chittenden, Internal Services Department
Jim Hester, Hewlett Packer
Robert Pittman, Chief Information Office
Richard Sanchez, Chief Information Officer
Tom Travis, Chief Information Office

Staff

Lee Millen
Nyla Jefferson

CALL TO ORDER

Chair Fuhrman called the meeting to order at 3:41 p.m. A quorum was recognized, and self-introductions followed.

APPROVAL OF MINUTES FROM OCTOBER 4, 2010 MEETING

On motion of Commissioner Ross, seconded by Commissioner Samulon and unanimously carried, the minutes of October 4, 2010 were approved with the following edit:

On page 5, paragraph 3 should read...“website focusing on inefficiencies/waste in ~~the unincorporated areas of~~ Los Angeles County.”

CHAIR'S REPORT

Chair Fuhrman reported that the Citizen's Economy and Efficiency Commission did not meet last month, therefore, he and Commissioner Kaplan were unable to address the issue of collaboration with the E&E Commission. The next E&E meeting is scheduled on

November 4, 2010. A study on Information Technology (IT) Support relating to efficiencies/initiatives would be a logical fit for the County and the Chief Information Officer.

A letter will be drafted for Commission review, recommending the addition of a user friendly suggestion box where users can view what is posted and post to the website focusing on inefficiencies/waste in Los Angeles County.

UPDATE ON SECURITY SYSTEM CONTROLS

Robert Pittman, Chief Information Office, reported that the Board's Information Technology Security policies # 6.100 thru 6.112 are being reviewed by the Information Security Steering Committee (ISSC); throughout last year, County Counsel reviewed and commented on these policies. A slight change in strategy occurred in October when departments expressed concern regarding employees' use of social media and their increased use of smart phones. To resolve their concerns, a subset of policies are being expedited since the vetting process is fairly lengthy; those policies are: 6.100 - Information Technology and Security; 6.101 - Use of County Information Technology Resources (including AUA); 6.105 - Internet Usage; and 6.110 - Protection of Information on Portable Computing Devices.

In response to Vice Chair Samulon concerning whether the County had considered engaging a vendor to perform a network penetration test, Mr. Pittman noted that the last penetration test occurred several years ago, and it is usually conducted as a blind and knowledge-based test. CIO Sanchez will report back at the next Commission meeting on cost estimates to perform this type of test.

CIO UPDATE

Richard Sanchez, Chief Information Officer, distributed a one page document outlining the Enterprise IT Strategies (copy on file) that include the CIO's role and responsibilities, the strategic directions, programs, enterprise initiatives and project collaboration and oversight. A four page document was provided (copy on file) summarizing the programs and initiatives the CIO is undertaking to leverage costs and efficiencies, and to implement uniformity within the County.

The Strategic Sourcing program is to align master agreements/enterprise license agreements to strengthen the purchasing power to obtain substantive discounts. The Electronic Government that enhances the ability to share information with County citizens was a major win. The Sheriff's Department has agreed to use the central core infrastructure that will allow the reuse of portals created for the LASD which could benefit the DPSS, Human Resources and Mental Health Department's efforts for additional cost savings and efficiencies. Enterprise Geographic Information Systems is a key program which is basically consolidating all GIS within the County, whether they were servers or programs. By centralizing GIS, it allows layering and to pick and choose applications. The

added value is the ability to offer GIS data to smaller cities and businesses that can not afford to purchase the program. Information Security and Privacy is an ongoing project.

The following Enterprise Initiatives are most important: Enterprise Content Management; Shared Data Center Strategy; Information Technology Share Services; Enterprise Web and Video Conferencing; and Managed Print Services. These initiatives promote cost savings, consolidations of data centers, reduction of paper use, centralized IT support, web collaborations; and sharing information and processes among County departments.

There is Project Oversight which allows the CIO to initiate, evaluate, monitor and eliminate, if necessary, systems designed to support specific departments within the County. A list of systems and the respective departments are outlined in the document.

A matter of concern is that departments decide to buy into the strategic issues that are critical in supporting CIO in unifying, consolidating, governing and controlling various technology resources and independent systems that exist throughout the County. The CIO needs to have the ability to set standards, follow-up, and know that the departments are adhering to processes in place. The Chief Executive Officer and the Deputy CEOs support the CIO's strategic plan and the ordinance that would reflect the alluded new charge.

Mr. Sanchez agreed to provide an update on the progress of implementing Web X and Go to Meeting programs at the next meeting.

Chair Fuhrman thanked Mr. Sanchez and Mr. Pittman for a very informative presentation.

REPORT ON THE FIVE-YEAR TREND ON THE APPLICATION AND PROJECT PORTFOLIOS, AND ON DEPARTMENTS WITH CONTRACTORS

This item will be discussed at the next meeting.

COLLECT SKILL SETS (FOR INTERNAL USE ONLY) TO PRESENT TO THE BOARD OF SUPERVISORS

This item will be discussed at the next meeting.

MATTERS NOT ON THE POSTED AGENDA (TO BE BRIEFLY DISCUSSED AND PLACED ON A FUTURE AGENDA)

The next meeting is scheduled for January 10, 2011.

Tom Travis, Chief Information Office, reported that the existing/new Rancho Data Center has everything in place except for the environmental impact study; a second site on Rancho's campus is being considered. In that there are approximately 65 data centers and 3,000 Window Servers in the County, it is hoped that less than 20,000 square feet is

needed to consolidate by providing virtualization. The ISD has the opportunity to manage both sites as one, and Cloud computing workload is being considered at the second site. Also, there are very little disaster recovery contingency plans outside of Downey, and ISD's 4,000 square foot site is not sufficient. One of the CIO's priorities is to find a recovery site in or out of the County which can be expanded. There are business continuity plans that include disaster recovery; however, it is cost prohibitive for many of the Departments to retain a recovery site. The CIO can assist Departments retain data by utilizing ISD sites to host or store disaster recovery data. Determining what data to store for each department also becomes problematic, there are no implementation plans in the County currently.

PUBLIC COMMENT/ANNOUNCEMENTS

There was none.

ADJOURNMENT

There being no further business, on motion of Commissioner Ross and seconded by Vice Chair Samulon, the meeting was adjourned at 5:30 p.m.